**National Council for State Authorization Reciprocity Agreements Committee**

**(NC-SARA)**

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| Purpose | To develop and execute a multi-year plan to ensure that the College’s online courses and programs are in compliance with federal and state mandates as they apply to the Council of Regional Accrediting Commissions Guidelines. (C-RAC) |
| Members | * Director, Instructional Support & Online Learning (ISOL), **(Chair)**
* Coordinator of Admissions
* Associate VP Instructional Services
* Dean, Business and Hospitality
* Associate Dean, Arts & Sciences
* Director, Business and Auxiliary Services
* Registrar
* Director, Administrative Applications
* Director, Financial Aid
* Director, Professional Development
* Director, Curriculum Assurance
* Director, Workforce and Continuing Education
* Director, Economic and Workforce Development
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| Owners | Vice President of Student Services, and Vice President for Instructional Services |
| Timeline | Committee meets at least bi-monthly. Work groups meet more frequently to address specific assignments, as needed.  |
| Activities | 1. Research, identify, and record necessary requirements to meet federal and state-level guidelines.
2. Conduct comprehensive assessment of current online review and quality assessment procedure.
3. Plan to implement necessary changes identified during steps 1 and 2.
4. Develop list of recommendations for college-wide initiatives to ensure that A-B Tech is providing quality online programs as they relate to the Quality Matter Rubric.
5. Develop list of recommended faculty and staff training to ensure ongoing compliance.
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| Deliverables | 1. A comprehensive, multi-year Quality Online method for maintaining compliance.
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| Outcomes | 1. An assessment of current success rates of online programs and classes.
2. Needs (e.g., staff, technology, software, training, staff dedication, college standards, etc.) to ensure current and ongoing compliance.
3. An action plan identifying next steps, including design, implantation, and evaluation timeline.
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| Report | Quarterly and Annual Report to ELT |
| Recommendations for 2017-2018 | **NC-SARA & SARA-NC** will task the College with reviewing courses, working with faculty to improve those courses that are not performing at a high level and maintain the C-RAC guidelines. |

Updated August 2017